



Tenant Application

To be completed by all incoming tenants from February 15th, 2010

Return to John J Lease Realtors (Management Company for The Foundry at Washington Park Condominiums along with)

Name of Applicant 1[Please print]: _____

Name of Applicant 2 [Please print]: _____

Date: __ / __ / _____

Which Foundry Unit are you interested in?

How many people will be living in the apartment (please give names and relationship to you)?

Do you have any Pets? What Type? _____

What is the make, model and color of your car? :

License plate number: _____

Would you be interested in covered parking for an additional \$40 per month (please circle answer)? Yes / No

Have you previously rented or owned in The Foundry (Please circle answer)? Yes / No
If YES, please give details including Unit # and Dates:

www.thefoundryatwashingtonpark.com

C/O John J. Lease Management, 17 N Plank Road, Newburgh, NY 12550

Telephone: (845) 565-8700 Fax: (845) 565-6035

john3@johnjleaserealtors.com



Tenant Application Applicant 1

Section 1: General Information

Name of Applicant 1[Please print]: _____

Home Phone: (____) _____ Cell: (____) _____

Email: _____

Current Street Address:

Social Security # ___ / __ / _____

Drivers License # _____

Date of Birth Month/Day/Year __ / __ / _____

Has any applicant (including yourself) ever been guilty or convicted of a felony? (Please circle answer)? Yes / No

If yes, please explain:

Please give the name and address of your nearest relative not living with you:

www.thefoundryatwashingtonpark.com

C/O John J. Lease Management, 17 N Plank Road, Newburgh, NY 12550

Telephone: (845) 565-8700 Fax: (845) 565-6035

john3@johnjleaserealtors.com



Section 2: Rental History

How many years have you lived at the present address? _____

Name of Current Landlord:

Telephone # (____) ____ - ____ - ____

Has any landlord started and eviction against you? (Please circle answer)? Yes / No
If yes, please explain:

Why are you leaving your current residence?

Additional Personal/Credit References (2 minimum)

Name	Relationship	Telephone	E-Mail
------	--------------	-----------	--------

Section 3: Employment History:

Current Employer's name and address:

Position held: _____

Telephone: (____) ____ - ____ - ____

How long have you been in this position? _____

What is your gross salary (please circle duration): \$ _____ Week /Month/ Year

www.thefoundryatwashingtonpark.com

C/O John J. Lease Management, 17 N Plank Road, Newburgh, NY 12550

Telephone: (845) 565-8700 Fax: (845) 565-6035

john3@johnjleaserealtors.com



Section 4: Credit History

(You can also give a printed copy of your credit report in lieu of the next section)

Credit Card

Card 1 Balance _____ Monthly Payment _____

Card 2 Balance _____ Monthly Payment _____

Card 3 Balance _____ Monthly Payment _____

Card 4 Balance _____ Monthly Payment _____

Loans Including Student Loans:

Type and Balance _____ Monthly Payment _____

Type and Balance _____ Monthly Payment _____

Type and Balance _____ Monthly Payment _____

Other Debt _____ Monthly Payment _____

Section 4: Final Statement

I represent that the information provided in this application is true to the best of my knowledge. You are hereby authorized to verify my credit and employment references in connection with the processing of this application. I acknowledge receipt of a copy of this application.

I understand that any false statements made here will be grounds for denial or termination of our agreement.

Sign and Date [Applicant 1] _____ -- / -- / ----

www.thefoundryatwashingtonpark.com

C/O John J. Lease Management, 17 N Plank Road, Newburgh, NY 12550

Telephone: (845) 565-8700 Fax: (845) 565-6035

john3@johnjleaserealtors.com



Tenant Application Applicant 2

Section 1: General Information

Name of Applicant 2[Please print]: _____

Home Phone: (____) _____ Cell: (____) _____

Email: _____

Current Street Address:

Social Security # ___ / __ / _____

Drivers License # _____

Date of Birth Month/Day/Year __ / __ / _____

Has any applicant (including yourself) ever been guilty or convicted of a felony? (Please circle answer)? Yes / No

If yes, please explain:

Please give the name and address of your nearest relative not living with you:

www.thefoundryatwashingtonpark.com

C/O John J. Lease Management, 17 N Plank Road, Newburgh, NY 12550

Telephone: (845) 565-8700 Fax: (845) 565-6035

john3@johnjleaserealtors.com



Section 2: Rental History

How many years have you lived at the present address? _____

Name of Current Landlord:

Telephone # (____) ____ - ____ - ____

Has any landlord started and eviction against you? (Please circle answer)? Yes / No
If yes, please explain:

Why are you leaving your current residence?

Additional Personal/Credit References (2 minimum)

Name	Relationship	Telephone	E-Mail
------	--------------	-----------	--------

Section 3: Employment History:

Current Employer's name and address:

Position held: _____

Telephone: (____) ____ - ____ - ____

How long have you been in this position? _____

What is your gross salary (please circle duration): \$ _____ Week /Month/ Year

www.thefoundryatwashingtonpark.com

C/O John J. Lease Management, 17 N Plank Road, Newburgh, NY 12550

Telephone: (845) 565-8700 Fax: (845) 565-6035

john3@johnjleaserealtors.com



Section 4: Credit History

(You can also give a printed copy of your credit report in lieu of the next section)

Credit Card

Card 1 Balance _____ Monthly Payment _____

Card 2 Balance _____ Monthly Payment _____

Card 3 Balance _____ Monthly Payment _____

Card 4 Balance _____ Monthly Payment _____

Loans Including Student Loans:

Type and Balance _____ Monthly Payment _____

Type and Balance _____ Monthly Payment _____

Type and Balance _____ Monthly Payment _____

Other Debt _____ Monthly Payment _____

Section 4: Final Statement

I represent that the information provided in this application is true to the best of my knowledge. You are hereby authorized to verify my credit and employment references in connection with the processing of this application. I acknowledge receipt of a copy of this application.

I understand that any false statements made here will be grounds for denial or termination of our agreement.

Sign and Date [Applicant 2] _____ -- / -- / ----

www.thefoundryatwashingtonpark.com

C/O John J. Lease Management, 17 N Plank Road, Newburgh, NY 12550

Telephone: (845) 565-8700 Fax: (845) 565-6035

john3@johnjleaserealtors.com



RESIDENTIAL RENTAL APPLICATION

JOHN J. LEASE
MANAGEMENT, INC.
5020 Route 9W, Newburgh NY 12550 * (845) 565-8700 * Fax (845) 565-6035

Re:

To Whom It May Concern:

I am writing to verify employment on the above referenced applicant. The above has filed an application with our office with the possibility of renting one of our properties. He/She has stated in her/his application that she/he is employed as a(n) _____ with your company for the term of ____ years and that her/his current salary is \$_____ per year/hour/week.

Please verify this information at your earliest convenience so that we can expedite the application and lease agreement process. Thank you.

Sincerely,

Kathlene E. Scalia
John J. Lease Management
(845) 565-8700 Ext. 103
(845) 565-6035 Fax

Employer _____ Date _____

Employee _____ Date _____



JOHN J. LEASE
MANAGEMENT, INC.
5020 Route 9W, Newburgh NY 12550 * (845) 565-8700 * Fax (845) 565-6035

Date: _____

Re: _____

To Whom It May Concern:

I am writing to verify residence of the above referenced Tenant. I would also like a reference pertaining to their rental history, i.e. consistency of on-time rent payments, complaints if any and habit of maintaining the property. Please fax to me at your earliest convenience.

Regards,

Kathlene E. Scalia
John J. Lease Management
(845) 565-8700 Ext. 103
(845) 565-6035 Fax

I hereby authorize John J. Lease Management to request any information concerning my residence and rental history.

APPLICANT